

Verification of Dissemination of 504 Plan

Student: _____

WVEIS #: _____

As a non-participant in this student's 504 Plan meeting, I acknowledge that I have read and understood the student's 504.

If a student has a Section 504 plan, the school is required by House Bill 2598 to instruct each of the student's teachers about the plans contents and requirements. If the plan is written, each teacher must receive a copy of the plan and of every update and must sign a receipt acknowledging they were given the copies.

By signing below, you are attesting you: received a copy of the plan, have read and understood the plan, and make accommodations/modifications specified in the plan to help student succeed. This requirement includes, but is not limited to teachers of music, musical education, art, driver education and other instruction provided.

Teacher's Printed Name	Signature	Date:

Case Manager and Date:

This form is to be part of, attached to, the student's 504 Plan.

